

SAMUEL L. GREENEBAUM PUBLIC SERVICE PROGRAM
Placement Profile
2008 – 2009 Academic Year

Name and Address of Placement

Contact Person _____ **Phone Number** _____ **Email Address** _____

Supervising Attorney Name, Phone Number and Email Address:

Type of Organization (please check one):

- | | | |
|---|---|--|
| <input type="checkbox"/> Private firm pro bono case | <input type="checkbox"/> Legal Services | <input type="checkbox"/> Non-profit Organization |
| <input type="checkbox"/> Government Agency | <input type="checkbox"/> Court/Court-affiliated Project | <input type="checkbox"/> Prosecutor |
| <input type="checkbox"/> Public Defender | | |

Briefly describe the assignment:

Type of Public Service Work To Be Performed (please check all applicable boxes):

- | | | |
|--|---|---|
| <input type="checkbox"/> Administrative Hearings | <input type="checkbox"/> Case Preparation | <input type="checkbox"/> Client Intake |
| <input type="checkbox"/> Court Experience | <input type="checkbox"/> Policy Work | <input type="checkbox"/> Research and Writing |
| <input type="checkbox"/> Mediation | | |

Areas of Law (please check all applicable boxes):

- | | | |
|--|--|--|
| <input type="checkbox"/> Business Law | <input type="checkbox"/> Computer Law | <input type="checkbox"/> Criminal Law |
| <input type="checkbox"/> Elder Law | <input type="checkbox"/> Environmental Law | <input type="checkbox"/> Family Law |
| <input type="checkbox"/> Health Law | <input type="checkbox"/> Advocacy | <input type="checkbox"/> Immigration Law |
| <input type="checkbox"/> Intellectual Property Law | <input type="checkbox"/> International Law | <input type="checkbox"/> Labor & Employment Law |
| <input type="checkbox"/> Real Estate Law | <input type="checkbox"/> Trust & Estate Planning Law | <input type="checkbox"/> Constitutional Law |
| <input type="checkbox"/> Civil Rights Law | <input type="checkbox"/> Poverty Law | <input type="checkbox"/> Consumer Protection Law |
| <input type="checkbox"/> Tax Law | <input type="checkbox"/> Employee Benefits Law | <input type="checkbox"/> Bankruptcy Law |
| <input type="checkbox"/> Administrative Law | <input type="checkbox"/> Sports & Entertainment Law | <input type="checkbox"/> Housing Law |
| <input type="checkbox"/> Antitrust Law | | |

Number of Students Requested: _____

Course Prerequisites (if any): _____

Required Training (if any): _____

Availability: Weekends Evenings Weekday Mornings Weekday Afternoons

SAMUEL L. GREENEBAUM PUBLIC SERVICE PROGRAM
Placement Confirmation Form
2008 – 2009 Academic Year

Student Name: _____

Class: 2008-Aug. 2008-Dec. 2009-Day 2009-Eve. 2010-Day 2010-Eve. 2011-Eve.

Placement Name: _____

Date Student Will Begin Public Service Work: _____

Estimated Number of Hours: _____ **Estimated Date of Completion:** _____

STUDENT AND SUPERVISOR AGREEMENT

1. All public service work performed will be legal in nature.
2. No public service work will be performed without the direct supervision of the supervising attorney.
3. All legal work performed by the student will remain the responsibility of the supervising attorney and is not performed on behalf of the University of Louisville.
4. Any work performed for client cases is protected under the attorney/client privilege and will be kept confidential by the student. Such work will not be discussed with any person without the permission of the supervising attorney.
5. The student and the supervising attorney have discussed the public service work to be performed, have conducted a reasonable inquiry into the issue of actual and potential conflicts of interest pursuant to the Kentucky Rules of Professional Conduct 1.7 et. Seq., and have determined that no conflicts of interest exist with regard to the student's performance of the public service work.
 - The student and any entity that the student owns or controls do not have a financial interest or any economic relationship in the placement.
 - The student and any entity that the student owns or controls have not received anything of value from—or have not been promised anything of value by—any person or entity appearing to have an interest in the proposed public service work.
 - The facts found or results obtained through the proposed public service work will not have a direct financial effect upon the student.
 - Any legal or law-related work that the student has performed in the past or is currently performing for the placement or for any other entity will not pose the possibility of a conflict of interest with the proposed public service work.

Should the circumstances listed above change while the proposed public service work is pending or after the public service work is underway, the student will promptly notify the Public Service Program Director and the supervising attorney.

6. The student has successfully fulfilled all course prerequisites or other special requirements listed on the placement profile in the Public Service Program catalog.
7. The student and the supervisor hereby grant the Brandeis School of Law at the University of Louisville the right to use at any time or times hereafter, for public relations or informational purposes, their name, likeness, comments and/or any other materials from any source, including, but not limited to, student and supervisor evaluations regarding the Public Service Program.

Student Signature
Date: _____

Supervisor Signature
Date: _____

SAMUEL L. GREENEBAUM PUBLIC SERVICE PROGRAM
Supervisor Evaluation
2008 – 2009 Academic Year

Student Name: _____

Placement Name: _____

1. Rate the quality of the work performed by this student:

Unsatisfactory Poor Average Good Excellent

Additional Comments: _____

2. Please relate at least one specific way in which the work performed by this student had a positive impact on: (1) a specific individual or group of clients; and/or (2) your continuing work with the poor or those who would otherwise be denied access to the legal system:

3. Is this an ongoing project? Yes No

If yes, would you be willing to supervise other law students participating in the Public Service Program?

Yes No

4. Rate the quality of your overall experience with the Public Service Program:

Unsatisfactory Poor Average Good Excellent

Additional comments about the Public Service Program, in general, and suggestions, if any, on how to improve the Program:

Supervisor Signature

Date: _____

SAMUEL L. GREENEBAUM PUBLIC SERVICE PROGRAM
Student Evaluation
2008 – 2009 Academic Year

Student Name: _____

Class: 2008-Aug. 2008-Dec. 2009-Day 2009-Eve. 2010-Day 2010-Eve. 2011-Eve.

Placement Name: _____

1. Were you able to complete your assignment? Yes No

If not, why? _____

2. Training offered by the placement
 Unsatisfactory Poor Adequate Good Excellent N/A

3. Explanation of the assignment by the placement supervisor
 Unsatisfactory Poor Adequate Good Excellent N/A

4. Quality and timeliness of supervision
 Unsatisfactory Poor Adequate Good Excellent N/A

5. Opportunity to interact with clients
 Unsatisfactory Poor Adequate Good Excellent N/A

6. Opportunity to draft written work
 Unsatisfactory Poor Adequate Good Excellent N/A

7. Opportunity to appear in court or hearings
 Unsatisfactory Poor Adequate Good Excellent N/A

8. Overall experience with the placement
 Unsatisfactory Poor Adequate Good Excellent N/A

9. Impact this placement has had on your perception or knowledge of pro bono or public service work
 Significant Some None Negative N/A

10. Impact this placement has had on your understanding of the legal needs of the poor and underserved
 Significant Some None Negative N/A

11. Impact this placement has had on your interest in doing pro bono work after graduation from the law school
 Significant Some None Negative N/A

12. How the work you performed had a positive impact on: (1) a specific individual, organization or group of clients and/or (2) you:

Date: _____

Student Signature

SAMUEL L. GREENEBAUM PUBLIC SERVICE PROGRAM
Placement Reservation
2008 – 2009 Academic Year

Student Name: _____ **Student ID No.:** _____

Mailing Address: _____

E-mail Address: _____ **Phone Number(s)** _____

Class: 2008-Aug. 2008-Dec. 2009-Day 2009-Eve. 2010-Day 2010-Eve. 2011-Eve.

First Choice: _____
Name of Placement

Second Choice: _____
Name of Placement

Third Choice: _____
Name of Placement

I hereby certify the following: (1) I do not at this time have knowledge of any actual or potential conflicts of interest regarding this placement, whether from previous or current employment, interests or activities; and (2) I have successfully fulfilled all course prerequisites or other special requirements of which I have knowledge at this time; and (3) I agree to notify the Director and Placement Supervisor if any questions arise after I begin work on this project regarding actual or potential conflicts of interest; and 4) I have reviewed the Public Service Program Policies and Procedures of the current Public Service Program Manual and I agree to abide by those policies and procedures in performing and receiving credit for my public service work.

Student Signature

Date: _____