Knowledge is of two kinds.
We know a subject ourselves, or we know where we can find information upon it.

Samuel Johnson, 1775

LAW LIBRARY USER'S MANUAL
2011-2012

Louis D. Brandeis School of Law
at
The University of Louisville

by

Robin R. Harris
Public Services Librarian

Cover Art c 1989 Wayne Williams

You may find the Law Library very different from other libraries you have used. At first glance, the arrangement of the collection and the sources themselves may not make sense to you. Learning how to "find the law" in the library may seem daunting. But soon you will find that legal materials really do follow logical patterns and that the library can be "user-friendly."

The Law Library Staff is here to help you in your study of the law. We try to make the atmosphere in the library as pleasant as possible. We want you to accomplish your research with the most efficiency and the least amount of frustration. So, if you cannot find a book that you need, or if you need help in learning how to use a particular research tool, ask a library staff member.

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The Law Library's Service Policy

The Law Library is a major resource for legal information, serving the university community, the practicing bar, and the general public. With only a few exceptions, the services and facilities of the Law Library are available to all on an equal basis.

The primary mission of the Law Library is to support the curriculum and the research needs of faculty and students of the University of Louisville Brandeis School of Law. This primary mission motivates the adoption of policies and procedures as well as the provision of materials, equipment, and services.

Anyone may use the facilities, either to consult legal materials or as a place of quiet study.

Because of availability and demand, much of the Law Library's collection does not circulate, but materials that do circulate may be checked out by any resident of Louisville, commensurate with circulation policies and procedures.

While library personnel must be careful not to interpret the law or engage in the unauthorized practice of law, they are available to help all patrons locate and use the library's resources, facilitating access to and dissemination of legal information.

Caution

Because the Law Library is a public facility, occasionally we have visitors whose intentions are not to study. PLEASE do not leave personal items at study tables, in carrels, or in study rooms if the items will be out of your sight.

If you should be the victim of theft or of harassment by another patron, please come to the Circulation/Reference Desk at once to report the incident. Library personnel will call the Department of Public Safety so that a report of the incident can be filed.

Library Hours

Fall and Spring Semesters

Monday - Thursday	8:00 A.M. - 11:00 P.M.
Friday	8:00 A.M. - 6:00 P.M.
Saturday	9:00 A.M. - 6:00 P.M.
Sunday	1:00 P.M. - 11:00 P.M.

Please note
The Law Library's hours vary during holidays, final examination periods, and between semesters. Watch for posted schedules during these times. Schedules for the entire semester are posted at the library entrance and at the Circulation/Reference Desk, and are available on the library's web site.

Law Library Phone Numbers
Voice: (502) 852-6392
Fax: (502) 852-8906
Internet address: www.law.louisville.edu/library

Patron Rules

1. **LOUD AND DISRUPTIVE BEHAVIOR**. The primary purpose of the Law Library is to provide a quiet place for the study and use of legal material. Patrons may not converse loudly or engage in behavior that is disruptive to others. Patrons may not talk on cellular telephones in the library.

2. **GROUP STUDY ROOMS**. Only students of the Brandeis School of Law may use the study rooms. Personal items are not to be left in group study rooms when not occupied. An individual law student may use a group study room when it is vacant, but the student must relinquish the room at the request of two or more law students.

3. **FOOD AND DRINK**. Patrons are permitted to have food and drink in all areas of the library except the computer labs and the Handmaker Room. Care should be taken that all areas where food and drink are consumed are left clean. Spills should be cleaned immediately to avoid stains, and all food debris and wrappers should be properly disposed of. This change in the food and drink policy is provisional. The ban on food and drink will be reinstated if this privilege is abused.

4. **COMPUTER LABS**. Use of the Computer Labs in the Law Library is restricted to current University of Louisville Brandeis School of Law students, faculty, and staff. Other members of the university community (UofL students, faculty and staff) can go to the Ekstrom Library and use computers in the Reference Department, the Learning Commons Computer Lab (formerly Metropolitan College Computer Lab), the REACH Computer Resource Center, or they may borrow a laptop at the Media Resources service desk. Community patrons can use the Learning Commons Computer Lab with a guest pass. Other options include the College of Business Computing Center (Room 045 in the Basement of the College of Business) or the Health Sciences Computer Center.

5. **FURNITURE**. Carrels, tables, and chairs should not be relocated or removed from their positions in the library.

6. **ENFORCEMENT**. The Law Library staff is charged with enforcing these rules. Repeated infractions or disregard of a request from the staff to comply with a rule will result in removal of the patron from the Law Library by campus security.

Library Staff

David Ensign
Law Librarian and Professor of Law - As Director of the Law Library, Professor Ensign is responsible for all aspects of library administration, including policies and procedures, and book selection.

Nancy W. Baker
Program Assistant - Nancy assists the Unit Business Manager with payroll and budgetary matters, monitors supplies, and answers the phone.

Michael ben-Avraham
Technical Services Assistant - Michael is responsible for receiving and routing materials for processing as they come into the library as well as processing national and state reporters, codes, digests and related items. He also disposes of or relocates superseded materials and updates the appropriate item records.

Scott Campbell
Head of Technical Services – Scott oversees the cataloging and processing of library collections. He also assists researchers in using the Louis D. Brandeis Collection and the John Marshall Harlan Collection housed in the library's Handmaker Room.

Jodi Duce
Unit Business Manager - Jodi is responsible for human resources, budgetary matters, and acquisitions.

Robin R. Harris
Public Services Librarian - Robin is responsible for reference, library instruction, library tours, student services, and student workers. (If you would like to work in the library, see Robin.)

Will Hilyerd
Reference/Research Services Librarian - Will is responsible for legal reference. Will also teaches legal research to first-year law students.

Virginia Mattingly
Reference/Computer Services Librarian – Virginia is responsible for the library's computer and electronic services, and for managing its website.

Kurt Metzmeier
Associate Director – Kurt assists the director in library administration, oversees special projects and assists with legal reference. He also teaches legal research and legal history.

David Minton
Library Specialist - David is responsible for copy cataloging new materials and original cataloging when needed. He also handles bindery preparation.

Janissa K. Moore
Serials Control - Janissa is responsible for checking in and routing looseleaf and serial titles.

Jerome Neukirch
Circulation Assistant - Jerome assists the Circulation Manager in the operation of the Circulation/Reference Desk and handles interlibrary loan processing. Jerome manages the department during the evening shift and on Sundays.

Marcus J. Walker - Circulation Assistant – Marcus assists the Circulation Manager in the operation of the Circulation/Reference Desk and is responsible for checking in law journals and microforms. Marcus manages the

department on Saturdays.
Miriam Schusler Williams
Circulation Manager - Miriam is responsible for circulation of library materials, reserve materials, and interlibrary loan. (Miriam is the person most often at the Circulation/Reference Desk. If she cannot answer your question, she will find someone who can.)

Student Assistants
The Law Library is fortunate to have an intelligent, skillful, and friendly group of student assistants who work at the Circulation/Reference Desk and behind the scenes. They are an integral part of the library staff.

Circulation Information

What's there?
Behind the Circulation/Reference Desk are books and photocopied materials on temporary reserve and books on permanent reserve. We keep certain high-use items behind the desk (such as *Kentucky Law Summary*) as well as basic treatises, the Examples & Explanations (E & E) Series, hornbooks, nutshells, DVDs and CDs. Unbound current issues of law reviews and periodicals are also behind the desk.

How long may a borrower keep an item from behind the desk?
The items on reserve are there because they are used heavily. In order to make these materials available to as many users as possible, they have a four-hour check-out limit. In addition, reserve materials must be used in the library.

Note: In order to make certain high-use Kentucky practice items available to everyone, the library maintains a Kentucky collection on Range F-134 on the State Side. Shelved near the *KRS* and the *Kentucky Digest*, the collection includes *Kentucky Practice* and several form books.

Which Law Library materials may be checked out for longer periods?
In the library's Basement, directly in front of the staircase, you will find the classified collection. "Classified" means that these books are arranged by topic in Library of Congress classification number order. Access to these books (and to all library materials) is through the online catalog, Minerva. Many of the books in the classified collection circulate and may be checked
out at the Circulation/Reference Desk for four weeks, with two renewals of four weeks each. (Any book in the classified collection that you cannot check out displays in Minerva as “does not circulate,” and should have a label indicating this.)

What is Minerva?
Minerva is the U of L libraries' online catalog. Minerva offers many points of access (such as author, title, subject, keyword, or call number) for most materials in all of the university's libraries. You can find titles, call numbers, and locations, and you can access this information from any computer with Internet access. Access Minerva by going to the Law Library's home page, www.law.louisville.edu/library.

Minerva will tell you if the book you want is checked out and when it is due. The Law Library provides PCs on which the public can access Minerva. One is located just outside the Circulation/Reference Desk; one is in the Basement by the staircase. In addition, keep in mind that law students can access Minerva on the computers in either of the library's two computer labs and that the public can access Minerva through the public Internet PCs in the Reading Room.

What is the procedure for checking out a book?
The Law Library's automated circulation system requires a current validated identification card from each borrower. You must present your Cardinal Card (or a current U of L borrower's card if you are not a U of L student, faculty, or staff member) at the time of check-out. Bring the item(s) you've selected and your card to the Circulation/Reference Desk. The staff member at the desk will scan your card and the bar code on each item you want to check out. You may keep the items for four weeks, and renew them twice.

A word of warning: When your card is scanned, the computer will check to see if you have overdue materials from any of U of L's libraries. If you do, the system automatically "blocks" your borrowing privileges. If this occurs, you will not be able to check out materials until you return all overdue items. The library does not charge fines if all items are returned.

You follow the same basic procedure when checking out reserve materials from behind the Circulation/Reference Desk: we will scan your card and the items you want to use. The major differences are that you must use these materials in the library and you must return reserve materials within four hours.

Do periodicals circulate? Where are they shelved?
Like most libraries, we do not allow our periodicals to circulate. This rule applies to bound periodicals, which are shelved alphabetically by title on the Second Floor, and to unbound current issues of periodicals, which are kept behind the Circulation/Reference Desk. Subject access to the periodicals is through the various indexes, which are shelved next to the staircase on the Second Floor. *Index to Legal Periodicals and Books* and *Current Law Index* are among the indexes you will find. *Index to Legal Periodicals and Books* is available electronically in the Reading Room on the public Internet PCs and on each of the computers in both labs.

Are there other materials that never circulate?
The vast majority of the library's collection *does not circulate*. This includes all of the items found on the State Side and the Federal Side of the First Floor, all materials shelved in the Reference section in the Reading Room, all materials in the Tax, Labor, and Looseleaf sections on the Second Floor, all state materials on the Mezzanine level (between the Basement and the First Floor), and all materials in the Foreign/International Law Section in the Sub-basement.

Here is a short list of items that never circulate:

*Court Reports (such as *Kentucky Decisions* or *Southwestern Reporter*)

*Digests (such as *Kentucky Digest* or *Pacific Digest*)

*Encyclopedias (such as *American Jurisprudence 2d* and *Corpus Juris Secundum*)

*Looseleaf Services (such as the CCH *Utilities Law Reporter* and BNA's *U.S. Law Week*)

*Periodicals

*Regulatory Materials (such as *Kentucky Administrative Regulations Service* and *U.S. Code of Federal Regulations)*

*Specialized Reporters (such as the *Uniform Commercial Code Reporting Service*)

*Statutory Materials (all state codes and all three versions of *U.S. Code*)

What if the book I need is not on the shelf where it is supposed to be?
If you are unable to locate an item, whether it is a circulating or a non-circulating item, check at the Circulation/Reference Desk to see if it has been reported lost. If the book is missing and we are unable to track it down at the time you report it missing, you may request that a search be made for it. We will print out the Minerva screen that contains the bibliographic information we need and record your name and phone number on the print-out. A staff member will notify you when the item becomes available.

What if I need a book or a periodical that the Law Library does not own?
The Law Library will borrow titles for law students and law faculty through interlibrary loan (see Interlibrary Loan, p. 9).

Library Services

Reference Service

Experienced law librarians are available to help you with your research. Scott Campbell, David Ensign, Robin Harris, Will Hilyerd, Virginia Mattingly, and Kurt Metzmeier can assist you with locating and using legal materials, accessing the Internet, and with WESTLAW and LEXIS instruction (provided you have proper authorization). Feel free to ask for help if you need it; don't spend hours trying to find an answer when you may be able to find a quick solution simply by asking for help.

Note: We can neither dispense "legal advice" nor can we interpret the law for you because doing so constitutes the unauthorized practice of law and is illegal. This includes seemingly "simple" tasks such as choosing the right form from a form book. Library staff can direct you to materials, in print or electronic form, but we CANNOT dispense legal advice of any kind.

Computer Labs

Located on the State Side of the First Floor and in Room 021 in the Basement, the labs house computers available for law student use only. They open at the same time as the Circulation/Reference Desk and close fifteen minutes before the Circulation/Reference Desk closes (see Library Hours, p.1).

Note: It is a violation of the Honor Code to remove, damage, or alter any equipment in the labs.

Word Processing

Any law student may use the computers in the two computer labs for word processing. The computers provide access to Microsoft Word. Please limit your time on these computers to one two-hour time slot per day.

Internet Access

The computers in the labs are capable of World Wide Web browsing. The library's home page provides gateways to legal resources.

PCs located in the library's Reading Room are available to the public for legal research. These computers do NOT have printers attached, however each contains multiple USB drives and a CD burner. Patrons must provide their own storage device.

Computer-Assisted Legal Instruction (CALI)

The CALI exercises are interactive computer-based lessons written by American law professors. The exercises cover many legal education subject areas and are available on the computers in the labs. CDs of the exercises are available for law students upon request. Using a password that is available on the law schools intranet, law students may download any CALI exercise onto their home or laptop computers from the CALI web site at www2.cali.org

Computer-Assisted Legal Research (CALR)

The Law Library subscribes to WESTLAW and LEXIS, the two major legal research services. Use of law school accounts is restricted to law faculty and students for class-related research. There are *no exceptions* to this rule!

Public access to LEXIS is now available using LEXIS-NEXIS *Academic* on the public PCs in the Reading Room.

WESTLAW and LEXIS provide training to all first-year law students during the fall semester in group sessions led by company instructors. Student attendance at these sessions is *not* optional; it is required for both services. (Look for signs about WESTLAW and LEXIS training during the early weeks of the fall semester.) First-year law students may *not* use WESTLAW and LEXIS until they have completed training.

A word of warning about WESTLAW and LEXIS: Because our educational institution contracts clearly prohibit use

where fee-paying clients are involved, you *cannot* under *any* circumstances use WESTLAW or LEXIS law school accounts for clerking assignments or for any other non-academic endeavor. The services may, however, be used in connection with externships and in fulfilling the public service requirement.

Second- and third-year law students may access WESTLAW and LEXIS on any computer in the library's two labs, using their own passwords. First-year students will receive passwords for each service during the fall training sessions. Students may also access the services using their own computers.

WESTLAW and LEXIS employ law school students to assist law students and faculty. These student representatives will answer questions regarding all aspects of searching, hardware and software requirements, and password assignment. If you need help with WESTLAW or LEXIS, contact the student representatives during their posted hours.

Note: Attorneys who subscribe to WESTLAW and/or LEXIS may access the services using the PCs in the Reading Room. WESTLAW and/or LEXIS will include all access charges on the attorney's monthly invoice at regular commercial rates. The library cannot secure a commercial account for any attorney nor can the library staff assist any attorney in searching either service. Attorneys who wish to subscribe to WESTLAW and/or LEXIS must arrange for an account through a WESTLAW or LEXIS representative.

Laptop Use
There is a wireless network for students and guests who wish to use laptops in the library to access the Internet. Please ask at the Circulation/Reference Desk for assistance in setting up your wireless client.

Interlibrary Loan
The Law Library provides interlibrary loan service for law students and law faculty. Before submitting an ILL request, first check Minerva, the UofL online catalog, and feel free to ask a reference librarian for assistance. If Minerva does not show the item you need, we will try to borrow it from another library through ILL.

Law faculty and law students may request our interlibrary loan service by filling out an ILL form at the Circulation/Reference Desk. It is important for you to fill out the form accurately and completely so that we can obtain the book or article you need. Filling an ILL request usually takes two to three weeks. We will notify you when the item arrives. When you come to pick up the item, we will tell you when you must return it. Generally, ILL items are due two weeks from the day they arrive at the Law Library and may not be renewed.

Note: Non-law faculty and students should submit ILL requests to ILL at Ekstrom Library through ILLiad, the online interlibrary loan management system. To find ILLiad, go to http://library.louisville.edu/ill/interlibrary-loan.html

Non-U of L library users should submit ILL requests to ILL at the Louisville Free Public Library. Go to http://www.lfpl.org/ill.htm to find ILL information.

Photocopying
There are two Xerox photocopiers in the Law Library, both on the Federal Side (see Maps, p.15).

Each machine makes legal- or letter-size copies for 15 cents per page. You may use change or your student i.d., also known as your Cardinal Card. The copiers do NOT accept bills.

> **Copy cards --** Patrons who do not have a Cardinal Card may purchase a copy card from the machine attached to the wall across from the Circulation/Reference Desk. Purchasing a copy card eliminates the need to carry change.
>
> **Change** -- The university maintains a change machine near the Circulation/Reference Desk which takes $1's and $5's. We keep *no change* at the Circulation/Reference Desk.
>
> **Problems with the copiers** -- Please report any problems with the copiers, the copy card machine or the

change machine to the Circulation/Reference Desk.

Faxing/Copying for Kentuckiana law firms – The Law Library will fax items to Kentuckiana law firms outside a 50-mile radius of Louisville. The firm must provide a direct citation to the document; the document must be no longer than 25 pages. The charge is $1.50 per page, plus a $5.00 service charge. The library will also provide photocopying to Kentuckiana firms outside a 50-mile radius. A direct citation is required; there is a 50-page limit. The charge is 20 cents per page, plus a $3.00 service charge.

Group Study Rooms
Group study rooms are located in the Basement and on the First and Second Floors. These rooms are *for law students only*. The *American Bar Association Standards* require that we provide group study rooms for the student body. (See Patron Rules, p.2, for restrictions on using group study rooms.)

Lost and Found
Library employees often find items such as jackets, keys, or purses on tables or in study carrels in the Law Library. Because we cannot guarantee the safety of any belongings, we strongly encourage all library users to keep a watchful eye on their possessions. *Please* do not leave anything of value unattended. Should you lose something in the Law Library, you may check at the Circulation/Reference Desk to see if it has been turned in.

If you are the victim of theft, please report the incident immediately to the Circulation/Reference Desk so that we may notify the Department of Public Safety.

Telephones
The law school has no public telephones.

Library telephones are for library business *only*.

Patrons may *not* talk on cell phones in the library.

Messages
The library does *not* have a paging system of any kind. For family emergencies, please contact the Office of the Associate Dean at 852-6361.

Restrooms
Restrooms and drinking fountains are located in the Basement, on the First Floor, and on the Second Floor (see Maps, pp.15-18).

Elevators
A public elevator next to the restrooms on the First Floor provides access to the Sub-basement, Basement, Mezzanine, and Second Floor (see Maps, pp 15-18). In addition, there is a "keyed" elevator next to the Circulation/Reference Desk. If you are disabled and using this elevator is more convenient for you, please ask for assistance at the Circulation/Reference Desk.

Special Collections

Government Documents
The Law Library has a strong collection of federal and state government-issued legal materials in print, microform and electronic formats, including court reports, agency documents, and legislative materials.

Nearly all congressional documents related to enacted federal legislation can be found in our *Congressional Information Service* (*CIS*) microfiche collection and its companion *CIS Serial Set* collection. The indexes are available in print and are shelved on the index table next to the cage in the Basement. The indexes are also available via *Congressional Universe*, a Web-based service located at http://www.lexis-nexis.com/congcomp that may be accessed on any computer in the

library that has Internet access. The *LLMC Digital* database, located at http://www.llmcdigital.org has electronic versions of many federal and state government documents. The library also has the *Congressional Record* on microfiche, as well as archival versions of the *Code of Federal Regulations (CFR)* and the *Federal Register*.

If we do not own the government document that you need, there is a good chance that it will be available either at Ekstrom Library or at the Louisville Free Public Library, both of which have extensive depository collections. If you need help with U.S. government documents, please ask for help at the Circulation/Reference Desk.

Electronic Resources

The library subscribes to a number of major electronic legal resources and these are available to library users. All are available from the library's website. *HeinOnline* (http://heinonline.org) features several hundred full-text law reviews and superseded session laws from all 50 states, as well as a database of early English cases and statutes. (Unlike WESTLAW and LEXIS, *HeinOnline* publishes its titles starting with the first issue, so its journals go back to the 19th century.) *HeinOnline* also has the text of U.S. treaties back to 1776. *The Making of the Modern Law* database (http://infotrac.galegroup.com/itweb/louisville_law) has a comprehensive full-text collection of 21,000 Anglo-American legal treatises. The *CIS Congressional Universe* (http://www.lexis-nexis.com/congcomp) provides comprehensive access to almost every Congressional document published from 1789 to the present day. The Law Library also has access to dozens of databases purchased by the main library (Ekstrom) and the Kornhauser Health Sciences Library. Examples include: *Applied Social Science Index & Abstracts*; *Business First of Louisville*; *Contemporary Women's Issues*; and *MEDLINE*.

Kentucky Archive

In the Attic of the Law Library is the Kentucky Archive, a collection of historical Kentucky materials. The Attic is a restricted area; if you need materials from there, please ask at the Circulation/Reference Desk for assistance. The collection includes superseded *KRS* volumes and pre-*KRS* statutes, *Kentucky Acts*, the journals of the Kentucky House and Senate, *The Legislative Record*, and selected publications of the Legislative Research Commission (LRC). Older *Louisville Ordinances* and other materials of historical value are also shelved there.

Current Kentucky materials are shelved in the Reserve area behind the Circulation/Reference Desk as well as on Range F-134 on the First Floor.

Microforms

At the west end of the Basement you will find the Microform Collection. Our microfiche holdings include: selected federal government documents (such as the *Code of Federal Regulations* and House and Senate bills and resolutions); important state documents (state session laws for all 50 states back to their inception and attorney general opinions); bar journals; and, the *Congressional Information Service* (*CIS*) collection (1970 through the present). We also own the historically significant *Serial Set* which contains the *Congressional Reports* dating back to 1789. Also available on microfilm are several important collections, most notably: *The Louis D. Brandeis Papers; The John Marshall Harlan Papers; The American Bar Association Publications Archive;* and, *The 19th and 20th Century Legal Treatises Collections*.

You will find a microform reader/copier on the First Floor by the restrooms. There is no attached printer, but scanned copies of microfiche and microfilm can be saved to an external USB flash drive or delivered to your email. Please inquire at the Circulation/Reference Desk for assistance.

Videographics

The video collection is shelved behind the Circulation/Reference Desk. Like the other items on reserve, these items may be accessed through Minerva and may be checked out for four hours only. Videocassettes must be viewed in the Law Library in the Media Room on the Second Floor where we keep video equipment; DVDs may be viewed there as well. Since this room is locked for security reasons, please ask for a key at the Circulation/Reference Desk. DVDs may be viewed on any of the PCs in the library's computer labs, but students must provide their own headphones.

Handmaker Rare Books Room (Brandeis and Harlan Collections)

The Law Library owns the most comprehensive collection of the papers of Justice Louis Dembitz Brandeis, the

outstanding Supreme Court justice for whom our law school is named. Justice Brandeis, a Louisville native, was appointed to the U.S. Supreme Court by President Woodrow Wilson and served from 1916 until 1939. Before his appointment to the Supreme Court, Brandeis was known as "the people's attorney" because he worked to implement social change in America at a time when several populist movements were thriving. Brandeis achieved fame on the Court for his noted dissenting opinions, which now are considered visionary, and for the "Brandeis Brief" in which he used economic and statistical analysis to reinforce legal arguments. The Handmaker Room, located on the Second Floor of the Law Library, houses the Brandeis Collection. More than 250,000 items are available for use by legal scholars and students.

The Handmaker Room also houses the papers of Justice John Marshall Harlan (1833-1911). Justice Harlan, a native of Boyle County, was appointed to the U. S. Supreme Court by President Rutherford B. Hayes in 1877 and served until his death in 1911. He was the Court's outstanding liberal justice during his tenure and was one of the mightiest dissenters in the Court's history. His most famous dissent came in *Plessy v. Ferguson* (1896), the case in which the Supreme Court established the "separate but equal" principle of racial segregation. Justice Harlan's papers were given to U of L by his grandson, John Marshall Harlan (1899-1971), who was appointed to the Supreme Court in 1955 by President Dwight D. Eisenhower and served until 1971.

Guides to these two fine collections are available on the library's home page. After going to www.law.louisville.edu/library just click on Special Collections, then *The Louis Dembitz Brandeis Collection* or *The John Marshall Harlan Collection*. If you have an interest in either collection, please see Scott Campbell for assistance.

United States Supreme Court Briefs and Records

Justice Brandeis made it possible for the University of Louisville School of Law to receive the briefs and records of the Supreme Court. Our hardcopy collection begins with the October Term, 1924, and continues to the present. Fewer than ten U.S. law schools have been designated as depositories for these documents; most libraries receive the items only on microfiche. Our holdings include microfiche copies of the briefs of the Court from 1897-1923, and from 1992 to the present. These are located in the Microform area in the Basement.

The volumes are shelved in docket number order in the Attic (a restricted area) and are available for use by students, faculty, attorneys, and the general public. If you need to see any of the documents shelved in the Attic, ask for help at the Circulation/Reference Desk. The briefs and records *do not* circulate.

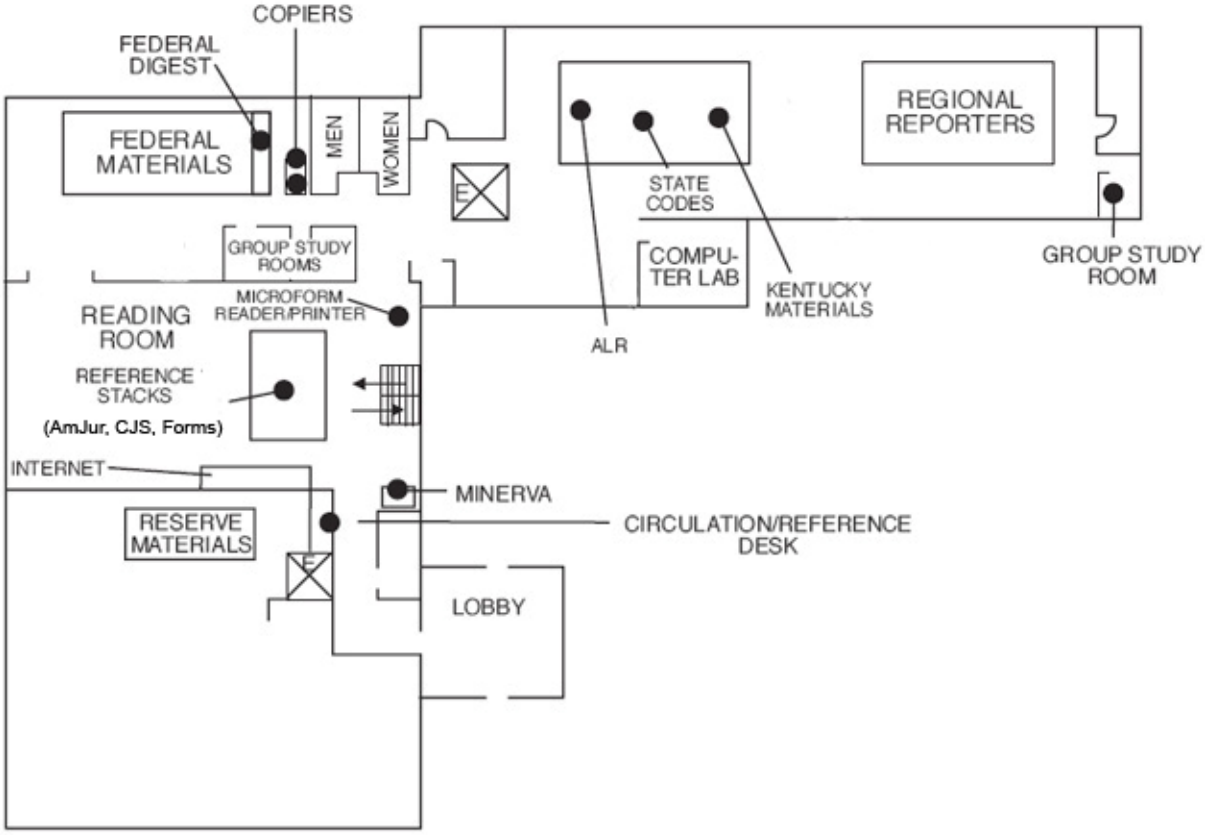
Note: Do not expect the printed briefs and records from the most current term to be available; there is a considerable delay between the end of each term and the receipt, processing, and binding of the briefs.

Kentucky Supreme Court Briefs and Records

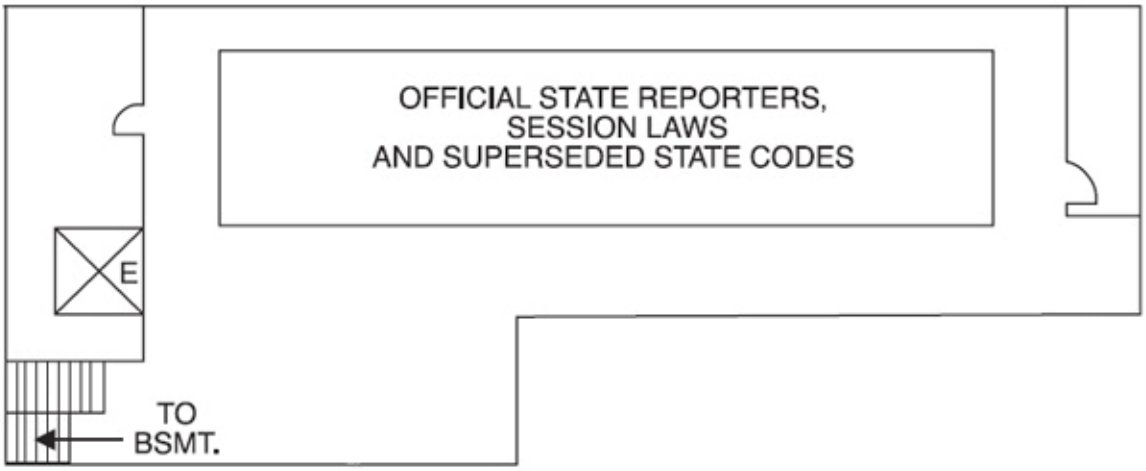
Our collection of briefs and records of the Supreme Court of Kentucky is located in the Attic. This group of bound and boxed briefs includes materials from 1971-1976 (when the Court of Appeals was Kentucky's highest court) as well as materials from 1976 (when the Supreme Court became our highest court) through 2000. The briefs and records of the Supreme Court from 1999 through the present, and those of the Court of Appeals since October 2005, are available from the Chase College of Law Library website http://chaselaw.nku.edu/library/electronic_resources/briefs_search.php

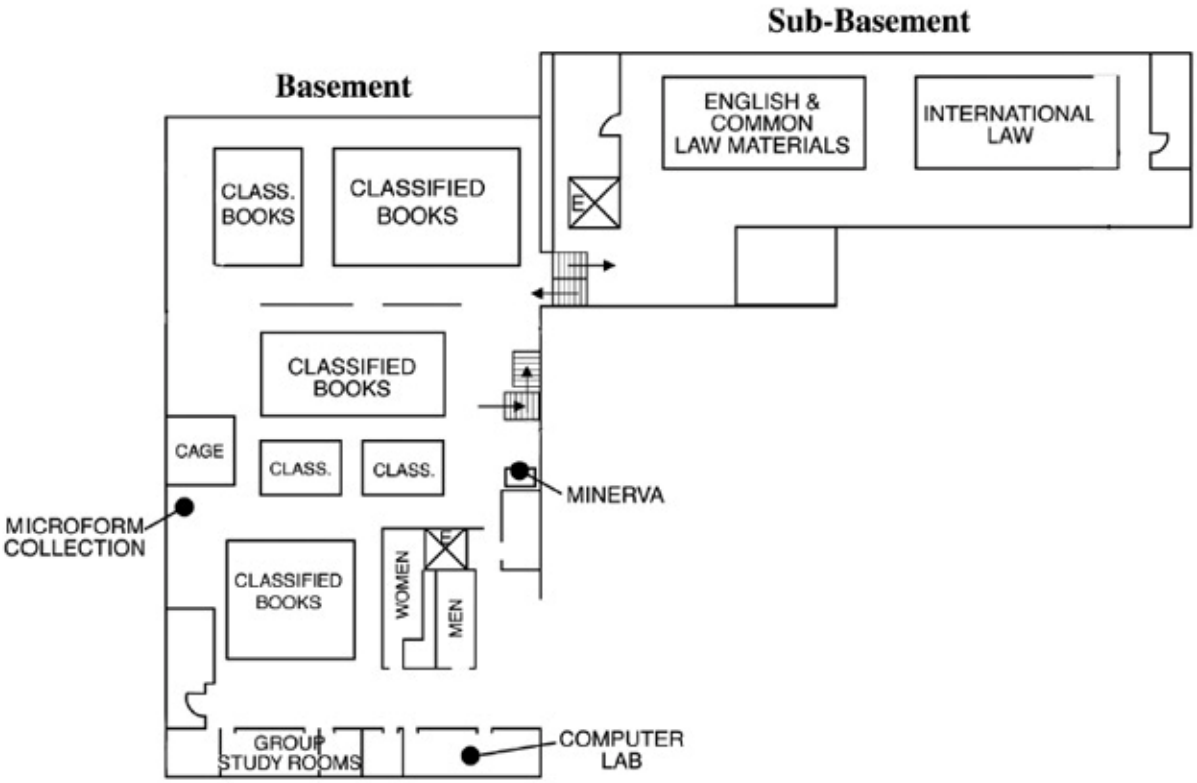
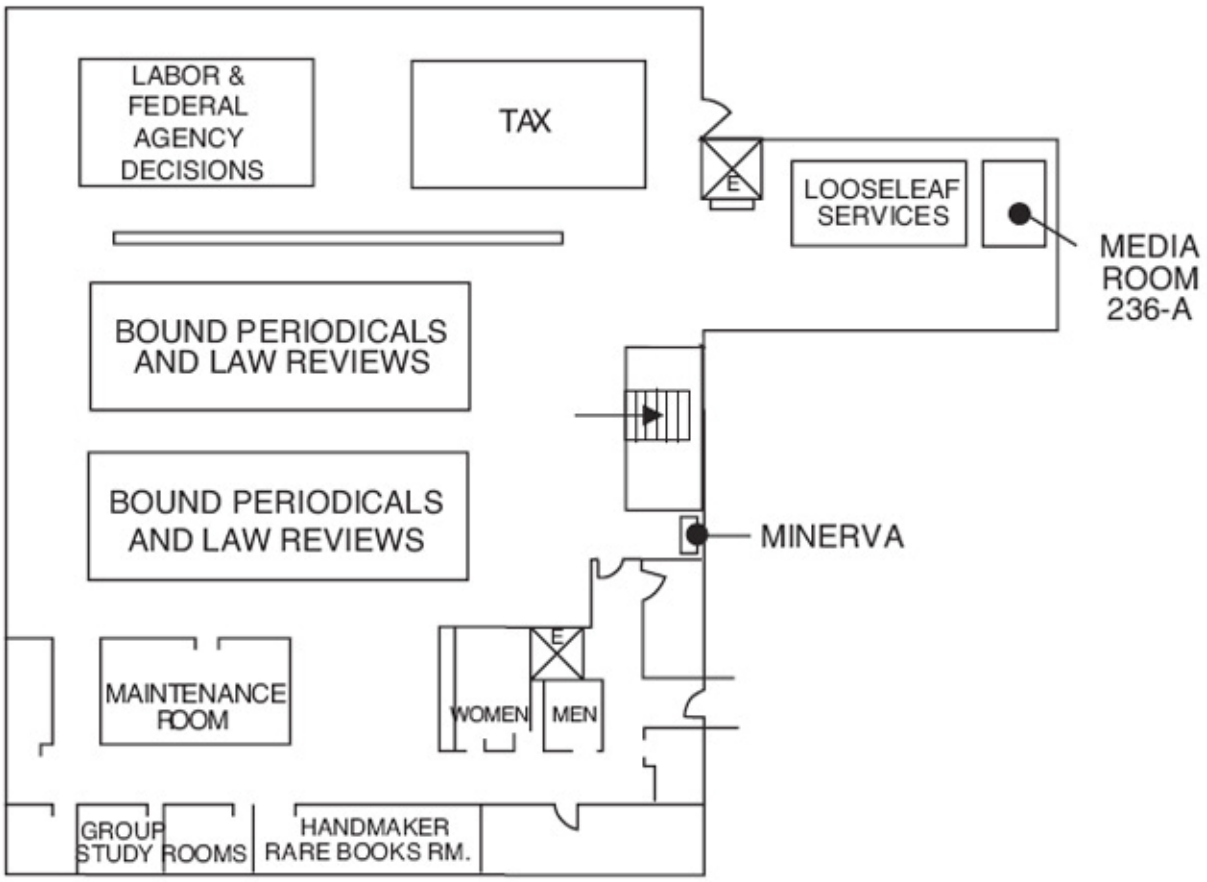
If you need to use this collection, please ask for assistance at the Circulation Desk. The briefs and records *do not* circulate.

FIRST FLOOR


COPIERS
FEDERAL DIGEST
FEDERAL MATERIALS
MEN
WOMEN
STATE CODES
REGIONAL REPORTERS
GROUP STUDY ROOM
GROUP STUDY ROOMS
COMPU-TER LAB
KENTUCKY MATERIALS
MICROFORM READER/PRINTER
READING ROOM
ALR
REFERENCE STACKS
(AmJur, CJS, Forms)
INTERNET
MINERVA
RESERVE MATERIALS
CIRCULATION/REFERENCE DESK
LOBBY

MEZZANINE


OFFICIAL STATE REPORTERS,
SESSION LAWS
AND SUPERSEDED STATE CODES
E
TO
BSMT.


Sub-Basement
Basement
ENGLISH & COMMON LAW MATERIALS
INTERNATIONAL LAW
CLASS. BOOKS
CLASSIFIED BOOKS
E
CLASSIFIED BOOKS
CAGE
CLASS.
CLASS.
MINERVA
MICROFORM COLLECTION
E
CLASSIFIED BOOKS
WOMEN
MEN
GROUP STUDY ROOMS
COMPUTER LAB

SECOND FLOOR